

Quantico General Academy Information

If you can't find the answer to your question here or at the course site please feel free to contact the respective course or the headquarters staff. Choose from the following topics:

Organization: The Staff NCO Academy is a professional military educational school under the umbrella of Marine Corps University and within Marine Corps Combat Development Command (MCCDC). For personnel and administrative matters, the students are attached to Training and Education Company, Headquarters and Service Battalion, Marine Corps Base, Quantico.

Student Chain of Command: As students, your immediate supervisor is your faculty advisor. The Course SNCOIC is available, along with the Academy Director, to help you with any concerns. If further assistance is necessary, the Academy will direct you to the appropriate service agency.

Administration: The Staff NCO Academy Administrative Section will provide you routine administrative support while you are a student here, such as orders, endorsements, fitness reports, and applications for programs offered by the Marine Corps.

HQMC Visit: Advanced Course & Career Course students will have the opportunity to converse with monitors during a scheduled visit to the Marsh Center on board Quantico. Advanced, Career Course students will have an opportunity to review their official military personnel file and will receive a period of instruction from the Career Counseling Branch HQMC. Sergeant Course students will also have access to these opportunities with the assistance of their SNCOIC.

Mess Night: As part of the Career and Sergeants Courses, students plan and participate in a Mess Night. The cost is approximately \$40.00 per person. You are required to wear your Dress Blues.

Professional Dinner: As part of the Advanced Course, students will participate in a professional dinner. The cost is approximately \$40.00 per person. Bring appropriate civilian attire, i.e. suit coat, dress shirt and slacks/or dress.

Class Photo: As part of the course, class and platoon photos will be taken and made available for each student for approximately \$10.00 a copy.

Graduation: All students who successfully complete the course requirements will graduate in a formal ceremony. We encourage you to invite your family, friends, and members of your command to the graduation.

Pay related

Per Diem (TAD/TDY Pay): Paid at the mess hall rate of \$18.85 per day as authorized in the Joint Federal Travel Regulations (JFTR). Advanced per diem should be accomplished by the Marine's parent command, or by ATM withdrawal using the Citi bank Card prior to reporting. Upon completion of Orders, file a travel claim to obtain your final settlement with your parent command.

Family Separation Allowance: Family Separation Allowance (FSA) will be reported for Marines who are separated more than 50 miles from their dependents. With the appropriate documentation, the "Start FSA" is reported on the 30th day aboard. The "Stop FSA" will be terminated upon the Marines return to their parent command. Sergeants Course students must have their parent commands start and stop FSA.

Lodging

Billeting: Is available and is located at Jordan Hall (3076 Broadway street, Quantico VA 22134) and will be assigned during check-in. The SNCOA WILL NOT endorse orders or authorize the non-availability of quarters. If arriving early contact the academy prior to making or paying for hotel accommodations.

Family Lodging: The Inns of the Marine Corps is open all year and available to all service personnel and their dependents. The 96 room Inns of the Marine Corps is located in bldg. 3018, next to the Clubs at Quantico. Rooms can be reserved as far as 30 days prior to arrival and up to the day before arrival. The phone number is (703) 630-4444 or 1-800-965-9511 for reservations.

Hotels and Motels: There are several fine hotels and motels located in the nearby towns such as Triangle, Dumfries and Stafford to include the Staybridge Suites at (540) 720-2111 and Ramada Inn at (703) 221-1181. Consult the area phone book for telephone numbers.

Lodging should only be utilized for overnight visiting of family. This is an out of pocket expense.

Firearms: All firearms brought aboard Quantico must be registered with PMO at vehicle registration, bldg. 2043, Security Battalion and stored in the Academy armory. Firearms are not to be stored in POVs nor will they be kept in the Academy Barracks.

Parking: Parking is very limited around the Staff NCO Academy. Students will not be allowed to park in any spaces marked "Reserved". Tickets are given for illegal parking.

Messing

Dining Facilities: Messing is available for students. Mess hours and rates are as follows:

BRUCE HALL:

Located in bldg. 2000, open daily, meal hours are as follows:

Mon – Fri	0600 – 0800	Breakfast	\$2.30
	1100 – 1300	Lunch	\$4.25
	1630 – 1800	Dinner	\$4.25
Sat & Sun	0900 – 1130	Brunch	\$4.85
	1630 – 1800	Dinner	\$5.95

Fast Chow

Mon – Fri	0600 – 0900	Breakfast	\$2.30
	1000 – 2000	Dinner	\$4.25
Sat & Sun	1100 – 1200	Breakfast	\$4.85
	1200 - 1900	Dinner	\$5.95

Medical and Dental

Naval Medical Clinic: Sick call hours are 0730-0900 and 1300-1400 Monday through Friday, closed Thursday afternoon. Naval Medical Clinic (NMC) is designed to handle most of your Outpatient health care needs. Some of the services that are offered include: Active Duty Sick Call, physical Exams (active duty), and Immunizations, and X-rays. **The Naval Hospital aboard MCB Quantico does not offer emergency services. All emergencies are handled by either Stafford or Potomac Hospitals.**

Dental Clinic: The Dental Clinic is located in the north end of Mann Hall, bldg. 2100. Sick Call hours are from 0730-1100 and 1230-1400, Monday through Friday. Information desk telephone number is (703) 784-2803. Emergencies will be handled on a walk-in basis during normal working hours. After hours number is (703) 784-2802.

Leave and Liberty

Leave: Annual leave in conjunction with TAD is authorized, and placed in your orders by your parent command, and is only authorized prior to reporting and upon completion of the course. Emergency leave requests during working hours will be submitted through the student chain of command for processing. After normal working hours, the Duty Faculty Advisor and Advanced Course SDNCO will be contacted for emergency leave requests.

Liberty: Eighty miles from Quantico is the maximum limit for normal and special liberty of less than 24 hours. Weekend, holiday and special liberty of 24 hours or more is limited to a maximum distance of 300 miles from Quantico. Students must obtain authorization to exceed the 300 mile limit from the course NCOIC. Normal liberty commences daily at the end of the class schedule and expires at 0530 the following day. Weekend liberty commences at the end of the class schedule on Friday and expires at 0530 on Monday, depending on the training schedule.

Postal:

Mailing Address: The mailing address while in attendance at the Staff NCO Academy is:

Students Name
Staff Noncommissioned Officer Academy
_____ Course _____-xx
3077 Broadway St
Quantico, VA 22134

Post Office: The post office, located at bldg. 716 (behind Marine Corps Association building), is open daily for selling and cashing money orders. Faculty Advisors pick up student incoming mail at the Staff NCO Academy Admin Office each weekday between 1315 and 1515. MAIL IS NOT PICKED UP or DELIVERED ON Weekends OR HOLIDAYS. **DO NOT HAVE LARGE ITEMS, SUCH AS CAR PARTS, MAILED TO THE ACADEMY.**

Transportation

Information booths are located at Washington and Dulles airports. All prices listed below are to be used as a guide and are subject to change. The Staff Noncommissioned Officer Academy DOES NOT provide transportation from the airports to Quantico, nor does it have a liaison at the airports. Travel from the airport to the Academy is the responsibility of the student. Plan accordingly.

From Dulles Airport: A taxi to Quantico costs about \$70.00.

Super Shuttle:

Office:
2605 S. Clark St.
Arlington, VA 22202
Main: (703) 416-7873
Fax: (703) 416-0729
Local Reservations: (202) 296-6662

A limousine service from the airport to Quantico can be arranged for about \$17 per person. Reservations are required 24 hours in advance; call Military Airport Service Van at (703) 532-0433 for more information. From National Airport: A taxi to Quantico costs about \$50.00. A limousine service from the airport to Quantico can be arranged for about \$15 per person. Reservations are required 24 hours in advance; call Military Airport Service Van at (703) 532-0433 for more information.

A subway can be taken to the nearest Amtrak station and an Amtrak taken to Quantico for about \$10 total. (Amtrak departure times: 0730, 1055, 1430 and 1750 and 1900. Reservations are required. For more information call 1-800-872-7245.

Car Rental: Car rentals are available at Dulles and National Airports and also in the local area. The car rental will be at the cost of the individual or their parent command.

Motorcycles: Drivers and passengers of motorcycles must wear approved protective helmets, hard soled shoes with heels, long sleeve shirt or jacket, long legged trousers, full fingered gloves or mittens, and be in compliance W/Marine Corps Safety Regulations. Proof of instruction in motorcycle safety, current insurance, valid registration and safety inspection are required for operation aboard Quantico. For more information visit the Vehicle Registration Office located at Security Battalion, bldg. 2043 or call at (703) 784-3336.

Miscellaneous

Athletic Facilities: A new athletic facility has been built aboard Quantico consisting of a fitness center, free weight room, aerobics room, full court basketball gymnasium, handball/racquetball courts and much more. Athletic facility hours of operation are from 0400 Mondays until 2230 on Fridays, Saturday 0800-2000, and Sundays/Holidays 0900-1900. Additionally, there are tennis courts, a golf course, riding stables, and a seasonal outdoor swimming pool.

Credit Unions: Navy Federal Credit Union's nearest branch is located approximately 1 mile South of Quantico on Route 1. Take Barnett Ave. towards the front gate and make a left at the 4-way going past the museum to the Corporate Plaza, approximately 1 ½ miles from the front gate. The hours of operation are 0930-1700, Tuesday through Friday, and 0745-1500 on Saturday. A 24 hour Automatic Teller is available in Quantico Town.

Marine Corps Federal Credit Union is located at 3380 Russell Road aboard MCB Quantico. The hours of operation are 0900- 1700, Tuesday through Friday. A drive through window is open during the same hours. A 24 hour Automatic Teller is available. Information may be obtained by calling (703) 640-7505.

Clubs of Quantico: Located at the circle off Barrett Road, Restaurant Lunch hours are 1100-1330 Monday through Friday, and Sunday brunch is from 1000-1330. Staff Lounge is open from 1600-2000, Tuesday through Thursday, and 1600-2200, Friday and Saturday. The Enlisted Club hours are 1600-2100, on Wednesday the Club provides a lunch buffet and dinner menu, for more info call (703) 784-4264.

The Mall (Bldg. 3500): The Mall provides 7-Day shopping Monday through Friday 1000-2000, Saturday 0900-1900, and Sunday 1000-1800. It has for your shopping convenience: Barber Shop, Entertainment Shop, Florist Shop, Food Court, Frame Shop, Optical Shop, Uniform Shop, and also the Main Exchange offers many departments which include clothing, cosmetics, footwear, gifts, household items, jewelry, personalized services, sporting goods, stationary, and more.

Marine Mart: For a quick purchase of bread, beverages, dairy products, housekeeping items, magazines, newspapers, PT gear, uniform accessories, the 7 Day Store is in bldg. 3048, phone (703) 784-2712. It is located across from the Car Wash. The store is open 0600-2300 Monday thru Friday and 0800-2300 on Saturday, Sunday & Holiday.

Commissary Store: Groceries, meats, and household items may be purchased at the commissary store next to the Main Exchange, phone (703) 432-8099 ext. 8100. The store hours are as follows: For early bird shopping of 20 items or less it opens at 7 a.m. Monday – Saturday and 8 a.m. on Sundays. The hours of operation are Monday thru Friday, 9 a.m. to 8 p.m.; Saturday 9 a.m. to 7 p.m., and Sunday, 9 a.m. to 6 p.m.

Dry Cleaning/Tailor Shop: The Exchange Dry Cleaning and Tailoring Shop in bldg. 3035, phone (703) 432-8902, provides all dry cleaning needs and alterations to civilian clothing and uniforms. The shop is open 0900-1800 weekdays and 0900-1900 on Saturdays and 1000-1700 on Sundays. One day cleaning is available. There are several reputable civilian dry cleaning & tailor shops located nearby in the Town of Quantico. They offer the same services as Quantico shops and in some cases have broader hours of operation.