

Okinawa SNCOA Reporting Information

Reporting Procedures: Report time is NLT 0700 at building 2729 at Camp Hansen.

On-Island students should not report in prior to the report date.

All students will report to building 2729. Stand-by students will sign-in upon arrival on the reporting day for their class.

Commands may send additional Marines to the SNCOA to standby in case there are empty seats only after notifying the Director and prior to class convening. Standby Marines must also be properly screened and report no later than 0700 on the reporting day for their class. All students must have orders in their possession in order to be assigned a seat in the class.

The uniform for checking in is Service "A" uniform.

Students must have in their possession:

Original orders (with at least one copy)

Updated BIR/BTR, and [Command Screening Checklist](#))

Copy of latest physical examination, signed by a medical officer, ensure allergies and other medical conditions are noted.

Medical Record

Note: Upon graduation, students will receive a memorandum endorsement to their orders.