

# CAMP LEJEUNE SNCO ACADEMY REPORTING INFORMATION

## Report Time

Report time is 0700 to 1200 (1600 for students coming in from a non-local area, see note <sup>1</sup>).

## Reporting Procedures

Reference the "Camp Lejeune General Academy Information" page for directions to the Academy.

Students may only park in the student parking lot. Parking anywhere else is unauthorized.

	<u>Classroom Phone</u>	<u>SNCOIC Phone</u>
Advance Course check-in is located in Bldg M226.	(910) 450-0107	(910) 450-0009
Career Course check-in is located in Bldg M225.	(910) 450-1957	(910) 450-0018
Sergeant Course check-in is located in Bldg M228.	(910) 450-0128	(910) 450-0173

- Registered students from a non-local area (more than 50 miles from Camp Johnson) may report to the SNCOA Barracks M283 one day prior to the report date. All students will report in the Service "Alpha" uniform.
- Per Diem and billeting will be available commencing on the day prior to the report date.
- Registered students who report after 1200 will lose their quota and compete for seats with standby students.

You **must** have in your possession<sup>2</sup> (see notes):

- Original Orders (And one copy of the original orders)
- Completed [Command Screening Checklist](#).
- Proof of Nonresident Course (3270 printout of education page or MCI/MarineNet Transcript)

## Notes:

<sup>1</sup> Marines coming to the course from Marine Corps Air Station Cherry Point and Marine Corps Auxiliary Landing Field Bogue are considered local area.

<sup>2</sup> Failure to have these items in your possession at check-in will make you ineligible for enrollment into the Academy.