From: Commanding Officer, 2d Amphibious Jeep Battalion  
To: Director, Marine Corps History Division (HDR), 2044 Broadway Street, Quantico, VA 22134  

Subj: REQUEST FOR LINEAGE AND HONORS CERTIFICATES  

Ref: (a) MCO 5750.1H  
     (b) MCO 10520.3B  

1. Per reference (a), 2d Amphibious Jeep Battalion officially requests updated certificates of lineage and honors.  

2. Since receiving the last certificate set in [enter year], 2d Amphibious Jeep Battalion has participated in the following operations: 

   [Name of Operation], [Country], [dates of participation]  
   (if multiple, enter in chronological order)  

3. Elements of the battalion [state size of elements] participated in the following operations: 

   [Name of Operation], [Country], [dates of participation], [number of personnel and/or aircraft involved]  

4. The battalion was awarded the [Name of award, PUC, NUC, MUC, etc] for the period of [enter period].  

5. The point of contact is [enter name, phone number and email address].  

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