M365 iPhone Setup
Instruction

Information Technology & Education Technology

23 JUN 2023
Document Change History

The following table is a record of changes to this document. Version numbers are in X.X format. The numeral to the left of the decimal point indicates a major revision, and the numeral to the right indicates a minor revision.

Major Revision: intent or process changed to such an extent that previous version is obsolete. Alternatively: 20 minor revisions are treated as a major revision (e.g., 1.18, 1.19, then 2.0).

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<th>Author / Editor</th>
<th>Document Owner</th>
<th>Change Description</th>
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<tr>
<td>1.0</td>
<td>20230613</td>
<td>Brian Lancaster</td>
<td>Kirk Lowe</td>
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1. **INTRODUCTION**

This document contains step-by-step instructions, with illustrations, for M365 Intune setup.

2. **PROCEDURE**

1. Remove all management from the device:
   
   a. Open the **Settings** application (app).
   
   b. Open **General**.
   
   c. Scroll to **VPN & Device Management**.
   
   d. Delete any management profiles.

2. Open the **App Store**. At the bottom right, tap on **Search**. At the top, type “company portal” in the search bar.
3. Install the **Intune Company Portal** app, and launch it.

4. Tap the **Sign in** prompt.

5. Below the prompt for your email address, choose the **Sign-in options**.

6. Choose **Sign in from another device**.

7. On the computer that you are signed into with your common access card (CAC), go to the web uniform resource locator (URL) listed on your device or click [here](#).

8. On the website, enter the code generated on your device.

9. When prompted, sign in with your certificate and CAC personal identification number (PIN).

10. When asked “Are you trying to sign in to Microsoft Intune Company Portal?” click **Continue**.

11. On the iPhone, when prompted, choose **Continue**.
11. The app will ask whether you want to receive alerts when notifications are sent to your EDU email address. You may have it on or off.
12. The app will start the process of setting up access with MCU on your phone. First, it will tell you what MCU can and cannot do to your device. When you finish reading, click **Continue**.

13. The checklist will have been updated, and the first task will have a green checkmark next to it. Click **Continue**.
14. You will now download the Management Profile. It will download a configuration profile and prompt you to allow it. Click Allow.

15. After the download completes, click Continue. The checklist will have two green check marks now.
16. You will now install the Management Profile:
   a. Open the Settings app.
   b. Select General.
   c. Scroll down to VPN & Device Management.
   d. Open it.
17. Click on the **Management Profile**. Click on it and, at the top right, there will be an option to install the profile. **Install the Management Profile.** It will show another prompt asking if you trust the Management Profile. Click **Trust**.
M365 iPhone Setup

Version 1.1
June 23, 2023

Installing Profile

Management Profile
Signed by: IOSProfileSigning.manage.microsoft.com
Verified: ✓
Description: Install this profile to get access to your company apps
Contains: Device Enrollment Challenge
More Details

Remove Downloaded Profile

Tap Install

Warning

ROOT CERTIFICATE
Installing the certificate "Microsoft Intune Root Certification Authority" will add it to the list of trusted certificates on your iPhone.

MOBILE DEVICE MANAGEMENT
Installing this profile will allow the administrator at "https://devicemanagement.microsoft.com/DeviceGatewayProxy/iceshandler.aspx" to remotely manage your iPhone.

The administrator may collect personal data, add/remove accounts and restrictions, install/manage, and list apps, and remotely erase data on your iPhone.

MCU
18. The Management Profile is now installed. Return to the Intune Company Portal app.
19. The app will check your device settings. If there are conflicting settings, it will show you how to remedy them.

20. When your device is set to go, all four check marks should be visible, and you will be able to click Done.

21. The final screen will show you that your device is enrolled.

22. You now have access to the M365 suite of applications, and you can install them as you wish.
# APPENDIX A

## REFERENCES

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## APPENDIX B  ACRONYMS, ABBREVIATIONS, AND DEFINITIONS

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<tbody>
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<tr>
<td>CAC</td>
<td>Common Access Card</td>
</tr>
<tr>
<td>PIN</td>
<td>Personal Identification Number</td>
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<tr>
<td>URL</td>
<td>Uniform Resource Locator</td>
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