



UNITED STATES MARINE CORPS  
MARINE CORPS UNIVERSITY  
EDUCATION COMMAND  
2076 SOUTH STREET  
QUANTICO, VA 22134

IN REPLY REFER TO:

1700

CG

OCT 26 2020

MARINE CORPS UNIVERSITY/EDUCATION COMMAND POLICY LETTER 2-20

From: Commanding General, Education Command

To: Distribution List

Subj: CONTROL OF ALCOHOLIC BEVERAGES

Ref: (a) MCBO 1700.4B

Encl: (1) Alcoholic Beverage Consumption Request Sample

1. Purpose. To promulgate policy, procedures, and information concerning the consumption of alcoholic beverages within the geographical confines of Education Command and Marine Corps University Campus, Quantico pursuant to the reference.

2. Definition. The term "alcoholic beverages," as referred to in this policy includes all beer, wines, ciders, and distilled spirits.

3. Information

a. Alcohol Consumption. Commanders and tenant activities with general officers in charge are authorized to grant approval to introduce, possess, and consume alcoholic beverages within their respective schools, spaces, or areas for special events and occasions on an ad hoc and infrequent basis.

b. Prohibition

(1) Minors. Persons under 21 years of age will not introduce, purchase, possess, or consume alcoholic beverages while aboard base.

(2) Alcoholic Beverages in Motor Vehicles. An open container of any alcoholic beverage in the passenger area of a privately-owned vehicle is prohibited. A can or bottle is considered open if the seal is broken.

4. Alcoholic Beverage Consumption Requests. Directors who desire to consume alcoholic beverages within their school spaces or associated areas shall submit a written request to the President, Marine Corps University, using the format contained in enclosure (1).

1700  
OCT 26 2020

5. Action. Directors, ensure that all members of their schools or departments are aware of the contents of this policy and applicable reference.

  
J. M. BARGERON

Distribution: A



**UNITED STATES MARINE CORPS**  
MARINE CORPS UNIVERSITY  
EDUCATION COMMAND  
2076 SOUTH STREET  
QUANTICO, VA 22134

IN REPLY REFER TO:

1000  
MCU

From: Director, YOUR SCHOOL  
To: Commanding General, Education Command  
Via: VPXX (As appropriate) Marine Corps University

Subj: REQUEST PERMISSION TO SERVE ALCOHOLIC BEVERAGES

1. YOUR SCHOOL, on XX November, 2020, will host a social event to celebrate the Marine Corps Birthday.
2. I respectfully request your approval to serve alcoholic beverages in the main hall during this event.

I. M. MARINE

Enclosure (1)



MARINE CORPS UNIVERSITY ROUTING SHEET (INTERNAL) (Rev. 08-20)

1. DATE	20201008
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2. OPERATION CODE

X - ORIGINATOR OR OFFICE AFFIXING ROUTING SHEET	G - INFORMATION
A - APPROPRIATE ACTION	H - RETURN TO
B - GUIDANCE	I - INITIAL
C - SIGNATURE	J - DISPOSITION
D - COMMENT	K - DECISION
E - RECOMMENDATION	L - RETENTION
F - CONCURRENCE	X - ORIGINATOR
	O - (OTHER) <u>Other (define)</u>

3. Subject:  
CONTROL OF ALCOHOLIC BEVERAGES

4. NATURE OF ACTION REQUIRED	ORIGINATOR INITIALS	DUE DATE (IF ANY)
ROUTINE		
URGENT		

5. REFERENCE HELD BY (NAME, GRADE, OFFICE, PHONE)  
R. E. PITTS, Major, Adjutant, (703)432-4632

6. RTG	7. OPR CODE	8. ADDRESSES	9. DATE	10. INITIALS
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6. RTG	7. OPR CODE	8. ADDRESSES	9. DATE		10. INITIALS
			IN	OUT	NOT CONCUR
	C,I	PRESIDENT			
4	A,I	CHIEF OF STAFF			
3	A	Exec Sec to Pres/ Aide			
2	A,I	SgtMaj			
		Protocol			
		SJA	10/8	10/15	NA
		VPAA			
		- Academic Support			
		- Fellows			
		- GRC			
		- Krulak Center			
		- LCSC			
		- MAGTF Instructional Group			
		- CRSS			
1	A	VPBA	10/6	10/16	NA
	X,H	- Admin Services			
		- Financial Management			
		- Facilities			
		- Civilian Manpower			
		- IT			
		VPOP			
		- IRAP			
		VPDL			
		- Dir, CDET			
		- ET			
		DIR, MCWAR			
		DIR, SAW			
		DIR, CSC			
		DIR, EWS			
		DIR, Enlisted College			
		DIR, NMMC			
		DIR, LLI			
		DIR, HD			
		DIR, MCUP			

5a. REFERENCE FILENAMES (IF APPLICABLE)

11. REMARKS AND SIGNATURE

Purpose: To promulgate policy, procedures, and information concerning the consumption of alcoholic beverages within the geographical confines of Education Command and Marine Corps University Campus, Quantico pursuant to the reference.

Recommendation: Respectfully request CG's Signature

Very respectfully,

R. E. PITTS

*\* See recommended revision. add "and infrequent" to align with base order. SJA*

*Sir, this policy ltr is recommended based on discussion to inform schools of ROE for subj. This ltr is based on MCB Order on subj and discussions with Base COS. Vr, COS*

*Thanks.*

DIRECTIVE NO.

DIRECTIVE TITLE (OR SHORT TITLE)

Policy Ltr 2-20

Control of Alcoholic Beverages

J F M A M J J A S O N D

DATE PROMULGATED

PROMULGATED BY

DISTRIBUTION

CLASSIFICATION

29 October 2020

UNCLASS

DIRECTIVE REVIEW NAVMC 10974 (REV. 8-97) (EF) SN: 0109-LF-069-0400

(5215)

In accordance with current edition of MCO P5600.31, this directive has been reviewed for necessity, current applicability, and to assure consonance with existing law and with national and Department of Defense policy, by:

DIRECTIVE NUMBER	DATE REVIEWED	CANCELLED	CANCELLED BY	REMARKS (New, Revision, Change)	SIGNATURE OF REVIEWING OFFICER
2-20	29 October 2020			New	
2-20	1 DEC 2021			No change	AJ Bur Kolmick

DIRECTIVE NO.

DATE CANCELLED

J F M A M J J A S O N D