



**UNITED STATES MARINE CORPS  
MARINE CORPS UNIVERSITY  
EDUCATION COMMAND  
2076 SOUTH STREET  
QUANTICO, VA 22134-5129**

IN REPLY REFER TO:  
5300  
CG  
**MAR 24 2021**

**MARINE CORPS UNIVERSITY/EDUCATION COMMAND POLICY LETTER 1-21**

**From:** Commanding General, Education Command  
**To:** Distribution List

**Subj:** EXTRAMURAL RESEARCH USING MARINE CORPS UNIVERSITY PERSONNEL,  
STUDENTS, RESOURCES, OR DATA

**Ref:** (a) USMC Human Research Protection Program Policy and Procedures  
(b) MCO 5300.18 Marine Corps Survey Program  
(c) Human Subjects Research and Research Approval/Endorsement Requests, VPOP  
Regulations Chapter 2  
(d) Surveys, VPOP Regulations Chapter 3

1. **Purpose.** To establish policy for the facilitation and management of requests from outside researchers or entities to conduct research that uses Marine Corps University (MCU) personnel or students as participants, MCU facilities, or MCU data.

2. **Background**

a. Research is considered extramural when it involves a researcher or entity from outside MCU seeking to use (1) MCU personnel or students as participants; (2) MCU facilities; and/or (3) MCU data in order to conduct research. Extramural research can be beneficial to MCU, the Marine Corps, and the broader society. However, when not coordinated, such activities can disrupt MCU's mission-focused activities.

b. MCU also has a responsibility to ensure that when its personnel or students are used as participants in research they are protected in accordance with federal law and Marine Corps policy on human subjects research, references (a) and (b).

3. **Action.** This policy will be applicable to all organizations listed in the distribution.

4. **Policy Statement**

a. All requests to conduct extramural research at MCU will be forwarded to MCU's Director of Research for review and assessment. Extramural research will not be conducted unless and until approved by the director(s) of the affected university component(s) and MCU's President in accordance with references (c) and (d).

b. All extramural research requests must undergo administrative review by the Marine Corps Human Research Protection Program in accordance with reference (a). Projects using surveys,

questionnaires, interviews, or focus groups that involve more than nine participants may also be subject to review by the Marine Corps Survey Program in accordance with reference (b).

5. Applicability. This policy applies to all extramural research requests. It does not apply to product or prototype demonstrations or presentations that may be requested by a university component.

6. Definitions

a. For the purposes of this policy, an MCU component is defined as a college, school, directorate, center, office, or other organizational unit within the University.

b. For the purposes of this policy, extramural research is defined as research, studies, or testing of instruments, prototypes, or similar items conducted by an individual, group, or entity external to MCU.

  
J. M. BARGERON

Distribution:

DIRECTIVE NO.

DIRECTIVE TITLE (OR SHORT TITLE)

Policy 1-21

EXTRAMURAL RESEARCH

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CLASSIFICATION

24 MAR 21

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DIRECTIVE REVIEW NAVMC 10974 (REV. 8-97) (EF) SN: 0109-LF-069-0400

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In accordance with current edition of MCO P5600.31, this directive has been reviewed for necessity, current applicability, and to assure consonance with existing law and with national and Department of Defense policy, by:

DIRECTIVE NUMBER	DATE REVIEWED	CANCELLED	CANCELLED BY	REMARKS (New, Revision, Change)	SIGNATURE OF REVIEWING OFFICER
1-21	24 MAR 21			NEW	

DIRECTIVE NO.

DATE CANCELLED

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