



UNITED STATES MARINE CORPS  
MARINE CORPS UNIVERSITY  
EDUCATION COMMAND  
2076 SOUTH STREET  
QUANTICO, VA 22134

EDCOMO 1752.1  
SARC

FEB 13 2019

EDUCATION COMMAND ORDER 1752.1

From: Commanding General, Education Command  
To: Distribution List

Subj: STANDARD OPERATING PROCEDURES FOR THE EDUCATION COMMAND  
SEXUAL ASSAULT PREVENTION AND RESPONSE PROGRAM

Ref: (a) DoDI 6495.02  
(b) DoDI 6495.03  
(c) DoD Directive 6495.01  
(d) SECNAVINST 1752.4B  
(e) OPNAVINST 1752.1C  
(f) MCO 1752.5B  
(g) MCO 3504.2A

Encl: (1) Unrestricted Case Reporting Matrix  
(2) SAPR Program Responsibilities  
(3) SAPR Reporting Responsibilities  
(4) SAPR Responsibilities for EDCOM's Subordinate Units  
(5) Sexual Assault Unrestricted Report and Response Flowchart  
(6) Sexual Assault Restricted Report and Response Flowchart  
(7) Local Resource Guide-National Capital Region  
(8) Sexual Assault Response Protocol  
(9) OPREP 3 SIR Sample Sexual Assault Message  
(10) SAPR 8-Day Incident Report Template  
(11) Commander's SAPR Policy Statement  
(12) Standardized Training Rosters

1. Situation. In accordance with the references, this Standard Operating Procedure provides Department of Defense (DoD) Sexual Assault Prevention and Response (SAPR) policy and procedural guidance as it relates to implementing the SAPR program within Education Command (EDCOM). Definitions and terms are outlined in Appendix A of reference (f).

2. Mission. Members of EDCOM will actively enhance awareness and prevention of sexual assault in order to contribute to a climate of dignity and mutual respect. In the event of an allegation of sexual assault, take appropriate actions in accordance with orders and directives.

(b) Per reference (f), hang the SAPR VA's posters in high traffic, common areas in all of CEME's areas, LLI, and Quantico SNCOA. Submit a list of their locations to the command SARC.

(c) Assist the command SARC with managing the SNCOA SAPR VAs.

(d) Maintain two actively assigned SAPR VAs at geographically remote SNCOAs at all times in order to provide responsive SAPR coverage to SNCOA permanent personnel and students. If a Memorandum of Agreement (MOA) is in place with the SNCOA's ADCON command to provide partial SAPR coverage, then this requirement may be reduced to one actively assigned SAPR VA at all times.

(3) Marine Corps University (MCU) Headquarters

(a) Maintain one actively assigned SAPR VA at all times in order to provide responsive SAPR coverage for MCU headquarters, Command Staff College (CSC), Marine Corps War College (MCWAR), School of Advanced Warfighting (SAW), History Division/Gray Research Center, and the National Museum of the Marine Corps.

(b) Per reference (f), hang the SAPR VA's posters in high traffic, common areas in the directorates listed in task 3a. Submit a list of their locations to the command SARC.

(c) Maintain one actively assigned command SARC in order to manage the command's SAPR program and provide oversight for EDCOM's SAPR VAs.

(4) Directors and Staff

(a) Foster a command climate of dignity and mutual respect between all personnel so that victims may report sexual assault without fear of retaliation, reprisal, ostracism, or maltreatment. Encourage reporting of sexual assault. Facilitate victims' use of SAPR and other support services.

(b) Ensure all reports of sexual assault are promptly forwarded to the EDCOM SARC to ensure proper response protocol and reporting. If an EDCOM SARC or SAPR VA cannot be reached, utilize the installation 24/7 sexual assault support line for immediate crisis intervention and/or SAPR VA support. Reporting flowcharts are in enclosures (5) and (6). A local resource guide (National Capital Region) is in enclosure (7).

(c) Ensure current copies of the commander's SAPR policy statement, EDCOM SARC poster, and SAPR VA posters are hung in workspaces and/or highly trafficked areas within respective workspaces to enhance program visibility.

(d) Ensure all military personnel complete required annual and/or grade specific SAPR training.

2. Contact the Commanding General (CG), EDCOM for command notification. If the victim is ADCON to another command, contact the ADCON commander for command notification. See enclosure (3) for SAPR reporting responsibilities.

3. Contact the appropriate Military Criminal Investigative Organization (MCIO).

4. Address any administrative actions to support the immediate safety and well-being of the victim (e.g., military protective order, barracks move(s), expedited transfer).

5. Ensure preparation and submission of an Operational Report/Serious Incident Report (OPREP-3/SIR) to the Marine Corps Operations Center, following all supporting processes and procedures in reference (g) including an initial voice report to the Marine Corps Operations Center. SIRs should contain only the minimum information necessary to complete the report and should not contain any personally identifiable information (PII). See enclosure (9) for a sample OPREP-3/SIR.

6. If the incident may generate media interest, notify the Training and Education Command (TECOM) public affairs officer.

(b) Follow-on

1. Continue to address any administrative actions to support the safety and well-being of the victim (e.g., extension to military protective order).

2. If a victim is assessed to be in a high-risk situation, chair a high risk response team meeting in order to assess and address immediate safety concerns.

3. Complete the 8-Day Sexual Assault Incident Report and input the necessary information into the Headquarters Marine Corps SAPR 8-Day Incident Report located on the Gear Locker website at: <https://ehqmc.usmc.mil/sites/family/enclosuremfb/SitePages/Home.aspx>. To protect the confidentiality of the victim and ensure accuracy of the information provided, commanders shall obtain all incident or advocacy information from the supporting SARC and/or appropriate MCIO. The 8-Day Sexual Assault Incident Report template is provided as enclosure (10).

4. Attend monthly Case Management Group (CMG) meetings per enclosure (2) until cases involving command personnel are closed (applicable to commander, senior enlisted advisor, SARC, and assigned SAPR VA).

5. Ensure the victim receives monthly reports regarding the status of the sexual assault investigation until final disposition (within 72 hours of the CMG meeting).

6. Quickly process any requests for expedited transfer by victims who have filed an unrestricted report of sexual assault.

4. For civilian victims, the respective command is responsible for the SIR per enclosure (3). SAPR VAs will refer civilian victims to the installation SAPR office, who will evaluate the case and determine what type of support is/is not available to the victim. The installation SAPR office tracks civilian cases, not the command SARC. The command SARC and SAPR VAs will provide civilians referral information upon request, such as in enclosure (7). Civilian federal employees will be referred to the employee relations department in human resources for any additional actions requested or deemed appropriate.

5. "Other" Eligibility. This includes victims not expressly included in reference (a), referred to as "Non-DoD affiliated." These victims are not eligible for the limited SAPR-related or medical services. They are eligible for immediate crisis intervention and a warm hand-off to civilian support services. Non-DoD affiliated victims do not complete a DD Form 2910 Victim Reporting Preference Statement.

6. When a sexual assault occurs as a result of domestic violence or involves child abuse, the SARC will ensure the SAPR VA provides initial crisis intervention until the Family Advocacy Program can assume the case.

### (3) Training and Prevention

(a) All Marines are required to receive service level SAPR training from credentialed SAPR personnel, and the corresponding training codes are entered into the Marine Corps Training Information Management System. Suggested standardized training rosters are provided as enclosure (12).

(b) All civilian federal employees are required to receive required, one-time, face-to-face "One Team, One Fight" training from credentialed SAPR personnel and corresponding training codes are entered into Total Workforce Management Services (TWMS). All civilian federal employees are required to complete subsequent on-line training annually via TWMS.

(c) All Marines and civilians are required to check in and out with a SARC or SAPR VA.

### 4. Administration and Logistics

a. All SARC and SAPR VA appointment letters must be signed by CG EDCOM, who is the only board-slated commander within EDCOM.

b. The EDCOM SARC will maintain inspectable, SAPR VA paperwork in the SAPR folder on Google Apps for Government (GAfG) for tracking and inspection purposes.

c. Recommendations or questions concerning the contents of this order shall be submitted to the EDCOM SARC.

## REPORTING REQUIREMENTS FOR ALL UNRESTRICTED SEXUAL ASSAULT SCENARIOS

Domestic Violence and Child Abuse fall under the FAP, not SAPR, and do not require an SIR by the alleged offender's command. An SIR is required in cases involving death or serious injury, but it is FAP's responsibility to do it.*							
*The SAPR Program is applicable to: Actively serving military & dependents 18 years of age and older. The Family Advocacy Program (FAP) provides the full range of services to victims of domestic violence who are sexually assaulted by someone with whom they have an intimate partner relationship. Victims under the age of 18 shall be referred to FAP for appropriate action. ***							
*(MCO 1754.11, pg 4-10 & Appendix D). **(MCO 1752.5B, page 3). Below SAPR matrix sourced from MCO 1752.5B.							
<u>Victim at time of reporting</u>	<u>Offender</u>	<u>Victim's age or time of the assault</u>	<u>SIR</u>	<u>8 day brief</u>	<u>DSAID</u>	<u>CMG</u>	<u>Services</u>
Active Duty Military	Military or Civilian (Non-Spouse)	After joining service	Yes- by victim's command	YES	YES	YES	ALL
Active Duty Military	Civilian (Non-Spouse)	BEFORE Service	NO	YES	YES	YES	ALL
Active Duty Military	Military	BEFORE Service	Yes- by victim's command	YES	YES	YES	ALL
Civilian	Military	any - REFER TO FAP if under the age of 18 (FAP is not available- referrals to community agencies)	Yes- by offender's command	NO	NO	NO	Limited-REFER TO FAP if under the age of 18
Civilian	Civilian	On Military Base	Yes- by Installation Command	NO	NO	NO	Limited
Dependent	Civilian	18 or older (and SA Occurred on military installation)	Yes- by Installation Command	NO	YES	YES	ALL
Dependent	Military (Non-Spouse)	18 or older	Yes- by offender's command	NO	YES	YES	ALL
Example 1: if one of our marines or sailors allegedly sexually assaults an 18+ civilian who is NOT HIS SPOUSE, we MUST do an SIR as the offender's command.							
Example 2: if one of our marines or sailors allegedly sexually assaults his spouse, it DOES NOT require an SIR from the offender's command.							
Example 3: if a dependent of one of our marines or sailors is sexually assaulted, the SIR will be done by either the offender's commander (if military offender) or installation commander (if a civilian offender assaulted them on base). If the assault is off-base by a civilian offender, an SIR is NOT required.							
Last Reviewed: 20190131							



## SAPR Reporting Responsibilities

Victim Type	Responsible for Completing OPREP-3/SIR <sup>1</sup>	Responsible for SAPR 8-day Brief <sup>2</sup>	Commander Receiving 8-day Brief	DSAID Database Entry <sup>3</sup>
EDCOM students (at MCB Quantico) <sup>4</sup>	EDCOM	EDCOM CG	TECOM CG	EDCOM SARC
Government Civilians (w/EDCOM student offender)	EDCOM	N/A	N/A	N/A
Government Civilians (w/EDCOM non-student offender)	H&S Bn	N/A	N/A	N/A
Government Civilians (civilian offender)	Installation Commander <sup>5</sup>	N/A	N/A	N/A
EDCOM (non-students @ MCB Quantico) <sup>6</sup>	H&S Bn, MCBQ	H&S Bn CO, MCBQ	Installation Commander	Installation SARC
EDCOM (geographically remote)	Parent command for TAD students, ADCON command for all others	Parent command for TAD students, ADCON command for all others	First CG/flag officer in the parent unit or ADCON unit chain of command	ADCON Command SARC (or Installation SARC if no Command SARC)

Sexual Assault Disposition Report (SADR): The offender's commander completes a SADR for unrestricted or third party reports of sexual assault.<sup>7</sup> It is not a SAPR program responsibility; the SADR is offender-centric and the SAPR program victim-centric. However, for EDCOM the SADR is handled just like the other reports. H&S Bn handles SADRs for EDCOM's non-student offenders aboard MCB Quantico. EDCOM handles SADRs for student offenders. Geographically remote ADCON commands handle SADRs for EDCOM's geographically remote, non-student personnel. Parent commands handle SADRs for students on TAD orders.

<sup>1</sup> For civilian victims the respective command is only responsible for the SIR. SAPR VAs will refer civilian victims to the installation SAPR office, who will evaluate the case and determine what type of support is/is not available to the victim. The installation SAPR office tracks civilian cases, not the command SARC program. The command SARC and SAPR VAs will provide civilians referral information upon request, such as in enclosure (7). Civilian federal employees will be referred to the employee relations department for any additional actions requested or deemed appropriate.

<sup>2</sup> SAPR 8-day briefs only apply to active duty military victims.

<sup>3</sup> DSAID is required for active duty military & dependent victims, not for civilian victims.

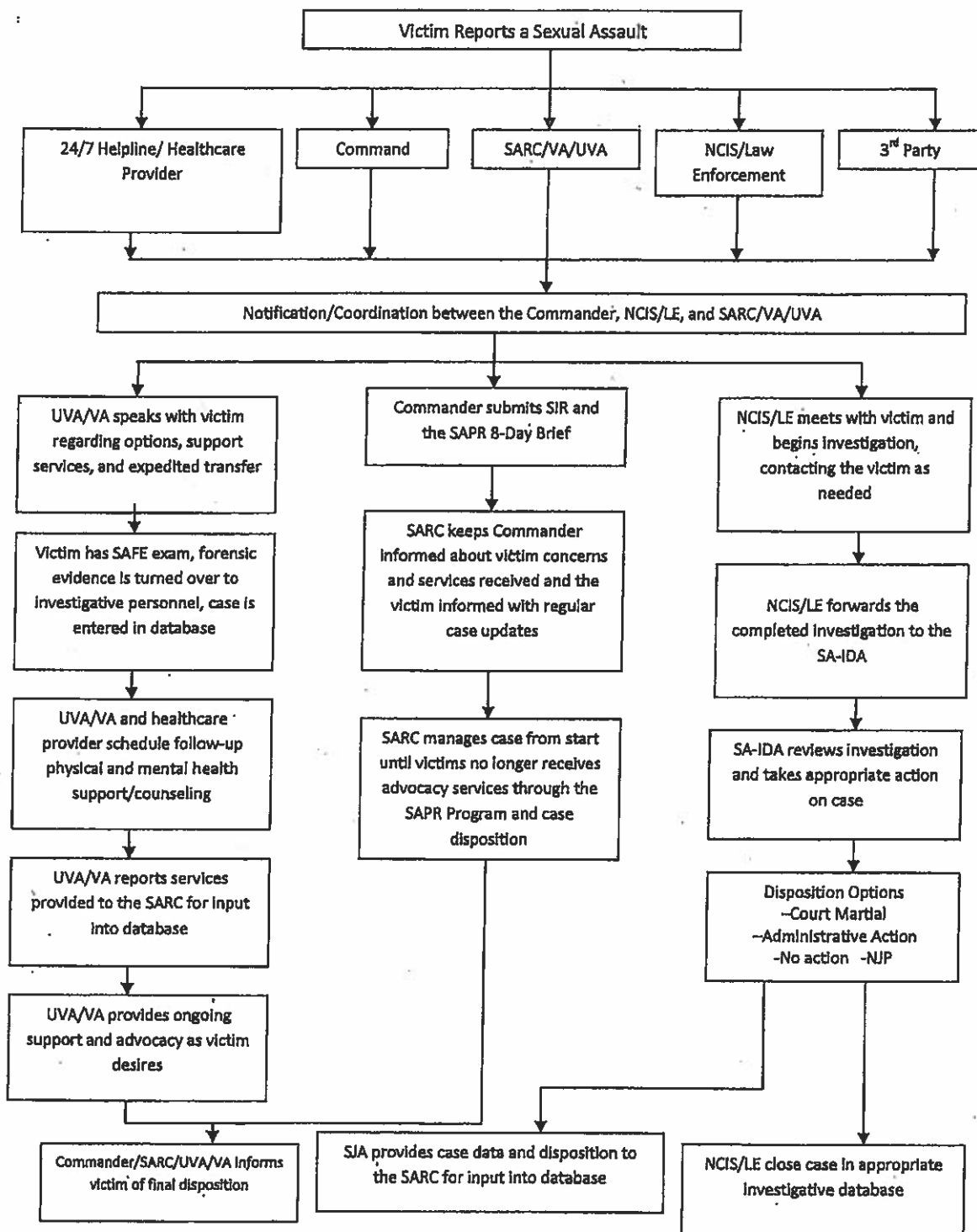
<sup>4</sup> For international student victims, EDCOM will provide SAPR services and perform reporting requirements in accordance with the applicable inter-service support agreement. For government civilian student victims,

<sup>5</sup> If the assault was civilian on civilian aboard a military installation, then the installation commander does the SIR.

<sup>6</sup> Including any National Museum of the Marine Corps active duty personnel.

<sup>7</sup> This task is given to commanders in MCO 1752.5B, PARA 5.s., page 3-7.

## Sexual Assault Unrestricted Report and Response Flowchart



---

## **Local Resource Guide-National Capital Region**

**As of Jan 2017**

---

### **MEDICAL SERVICES**

---

#### **Military Medical Services**

Quantico Naval Health Clinic (Business hours: 0730-1600, Monday-Friday)  
3259 Catlin Ave., Quantico, VA 22134  
(703) 784-1725 \*0 (Quarterdeck)

\*\*The SAPR VA will call the Quarterdeck to coordinate the victim's arrival and examination at the Main Side Clinic. The Quarterdeck will then contact a US Navy Medical Forensic Examiner.

Fort Belvoir Community Hospital Emergency Room (Emergency and After Hours; 24/7)  
9300 DeWitt Loop, Fort Belvoir, VA 22060  
(571) 231-3160/3161/3162 (ER)

\*\*ER staff will contact a SAFME when a victim presents to the ER.

#### **Civilian Medical Services**

Mary Washington Hospital (Emergency and After Hours; 24/7)  
1001 Sam Perry Blvd., Fredericksburg, VA 22401  
(540) 741-1100 (Front Desk)

\*\*The SAPR VA should first call the hospital to coordinate the victim's arrival and examination. The hospital will then contact the on-call Sexual Assault Nurse Examiner (SANE) to respond.

INOVA Fairfax Hospital (Emergency and After Hours; 24/7)  
Ewings Forensic Assessment and Consultation Team (FACT)  
3330 Gallows Road, Falls Church, VA 22042  
(703) 776-4001 (Main Number)  
(703) 776-6666 (FACT Number)

\*\*The SAPR VA should call FACT or, if after hours, the main hospital number and ask to page a SANE.

### **MENTAL HEALTH SERVICES**

---

**Military Medical Services (Clinical Counseling; Business hours: 0800-1630, Monday-Friday)**  
Naval Health Clinic, 3259 Catlin Ave., Quantico, VA  
(703) 784-1725

\*\*Client must call to schedule an appointment. Paperwork will be requested from the client upon scheduling an appointment. This is done in compliance with HIPPA rules and regulations.



**Marine Corps Air Ground Combat Center Twentynine Palms Sexual Assault Support Line:**  
(760) 799-0273

**Fort Belvoir Sexual Assault Response Coordinator & Victim Advocacy Program  
Support Line**  
(703) 919-0986, 24-Hour Hotline

**DoD Safe Help Line**  
Office: 1-877-955-5247, 24-Hour Hotline  
Text: "Quantico" to 55-247  
Online: [www.safehelpline.org](http://www.safehelpline.org)

**Rape, Abuse, & Incest National Network (RAINN)**  
<https://www.rainn.org/>  
1-800-656-4673, 24-Hour Hotline  
Chat: <https://hotline.rainn.org/online/terms-of-service.jsp>

**Sexual Assault Victims' Advocacy Service (SAVAS)**  
<https://www.actspwc.org/about-us/services/item/37-acts-sexual-assault-savas>  
(703) 368-4141, 24-Hour Hotline  
(703) 497-1192, office hours

**Rappahannock Council Against Sexual Assault (RCASA)**  
[www.rcasa.org](http://www.rcasa.org)  
(540) 371-1666, 24-Hour Hotline

**DC Rape Crisis Center**  
[www.dcrcc.org](http://www.dcrcc.org)  
(202) 333-RAPE, 24-Hour Hotline (Male counselors are available)

**Virginia Sexual and Domestic Violence Action Alliance**  
<http://www.vsdvalliance.org/>  
(800) 838-8238, 24-Hour Hotline

**Alexandria Sexual Assault Response & Awareness (SARA)**  
(703) 683-7273, 24-Hour Hotline

**Fairfax-Falls Church Community Services Board, Victim Assistance Network**  
(703) 360-7273, 24-Hour Hotline

m. Ensure the VRPS is signed and dated by the SAPR VA and the victim in the designated spaces.

n. Provide a copy of the VRPS to the victim for safekeeping, and give the original to the SARC. Ensure victims receive a copy of DD Form 2701, "Initial Information for Victims and Witnesses of Crime," dated May 2004. If the victim elected Restricted Report option, ensure that the victim understands that many of the rights provided on this form are unavailable unless an unrestricted report is made by the victim.

o. Offer information, as appropriate, regarding local resources for immediate safety and long-term protection and support, workplace safety, housing, childcare, legal services, clinical resources, medical services, chaplain resources, and other military and civilian support services.

p. Facilitate the victim's contact with military and civilian resources, as requested by the victim.

q. Advise the victim of the SAPR VA's availability to provide ongoing advocacy services for as long as desired.

r. Consult with the SARC on immediate assistance provided within 24 hours of the initial report.

## 2. Ongoing Assistance Related to Recovery

a. Serve as a member of the CMG and attend all meetings involving the victim's case in order to represent the victim and to ensure the victim's needs are met.

b. Maintain follow-up contact at a minimum of every thirty days, unless otherwise requested by the victim.

c. Support the victim in decision-making by providing relevant information and discussing available options.

d. Assist with prioritizing actions and establishing short- and long-term goals related to recovery.

e. Support the victim in self-advocacy.

f. Provide comprehensive information and referral on relevant local, military, and civilian resources.

g. Assist in gaining access to service providers and support resources that can help the victim explore future options and prioritize actions.

h. Assist in contacting appropriate military and civilian legal offices for personal legal advice and assistance specific to the victim's circumstances or case, including the filing for an MPO or

OPREP-3 SIR SAMPLE MESSAGE - SEXUAL ASSAULT

TO: CMC WASHINGTON DC PPO  
CC: CG I MEF  
SUBJECT: OPREP-3SIR/M000201/001  
MSGID/GENADMIN/CMC WASHINGTON DC PPO POC//  
SUBJ/OPREP-3SIR/M000201/001//  
REF/A/DOC/CMC/MCO 3504.2A//  
REF/B/TEL/CDO I MEF/131930ZAUG2012  
NARR/REF A IS MCO ON OPREP-3SIR: SERIOUS INCIDENT REPORTS. REF B IS  
VOICE REPORT SUBMITTED TO THE MCOC.//  
POC/I. M. MARINE/GYSGT/I MEF ADJUTANT CHIEF/-/TEL: 760-365-1234/EMAIL:  
IMMARINE@USMC.MIL//  
GENTEXT/REMARKS/1. AN INCIDENT OF SEXUAL ASSAULT WAS REPORTED TO HAVE  
OCCURRED IN BARRACKS X BETWEEN 2400-0600. (NO DETAILS ABOUT THE  
INCIDENT SHALL BE PROVIDED).  
2. 131245L AUG 12 (131845Z AUG 12)  
3. PERSONNEL INVOLVED:  
A. VICTIM  
1. PFC (IF PROVIDING THE RANK WILL COMPROMISE THE  
CONFIDENTIALITY OF THE VICTIM, THE REPORT SHOULD ONLY STATE: OMITTED  
TO PROTECT CONFIDENTIALITY  
2. XXXX (DO NOT INCLUDE LAST NAME IN SEXUAL ASSAULT  
REPORTS)  
3. XXXX (DO NOT INCLUDE SSN IN SEXUAL ASSAULT REPORTS)  
4. 3D BN, 5TH MARINES, CAMP PENDLETON, CA  
5. CAUCASIAN/MALE (IF PROVIDING THE RACE/GENDER WILL  
COMPROMISE THE CONFIDENTIALITY OF THE VICTIM, THE REPORT SHOULD ONLY  
STATE: OMITTED TO PROTECT CONFIDENTIALITY.  
6. NAVAL HOSPITAL MCB CAMP PENDELTON, CA  
B. SUSPECT  
1. SGT (IF PROVIDING THE RANK WILL COMPROMISE THE  
CONFIDENTIALITY OF THE SUSPECT, THE REPORT SHOULD ONLY STATE: OMITTED  
TO PROTECT CONFIDENTIALITY  
2. XXXX (DO NOT INCLUDE LAST NAME IN SEXUAL ASSAULT  
REPORTS)  
3. XXXX (DO NOT INCLUDE SSN IN SEXUAL ASSAULT REPORTS)  
4. 3D BN, 5TH MARINES, CAMP PENDLETON, CA  
5. CAUCASIAN/MALE  
6. BASE PMO  
4. MCB CAMPEN NCIS IS CONDUCTING AN INVESTIGATION. POC: J. GIBBS,  
NCIS, 760-725-1234. POC: DET WHITE, SAN CLEMENTE PD, 760-555-4567.  
5. NO MEDIA INTEREST IS EXPECTED AT THIS TIME, HOWEVER, MCB CAMP  
PENDLETON PAO HAS BEEN NOTIFIED.  
6. THE LOCAL INTELLIGENCE OFFICER AT I MEF G-2 HAS BEEN NOTIFIED.  
(IN SEXUAL ASSAULT CASES, THE INTELLIGENCE OFFICER WILL BE NOTIFIED IF  
A MEMBER OF THE COMMAND IS ACCUSED OF COMMITTING A SEXUAL ASSAULT.)  
7. THE SARC AND/OR SAPR VA AT 5TH MARINES HAS BEEN NOTIFIED OF THE  
INCIDENT.///

Investigation Details			
Date MCIO Notified of Alleged Sexual Assault		MCIO Conducting Investigation	
MCIO Case Control Number <i>If not provided, enter None.</i>		Date Victim Briefed and Received Copy of DD 2701	
Incident Data			
Sexual assault offense(s) alleged in the investigation <input type="checkbox"/> Rape (Art. 120) <input type="checkbox"/> Aggravated Sexual Assault (Art. 120) <input type="checkbox"/> Aggravated Sexual Contact (Art. 120) <input type="checkbox"/> Abusive Sexual Contact (Art. 120) <input type="checkbox"/> Wrongful Sexual Contact (Art. 120)			
Date of the alleged sexual assault	Time of the alleged sexual assault	Was alcohol involved?	Was drugs involved?
Incident location type		Incident location detail	
Date victim was referred to the SARC or SAPR VA		Date DD2910 completed by SARC or SAPR VA	
Victim's Immediate Commander			
Date CO notified a sexual assault had occurred		Date OPREP-8 SIR released	
Did the Victim's immediate Commander discuss professional and social retaliation with the victim? <input type="radio"/> Yes <input type="radio"/> No			
Advocacy Services			
Date case was entered into DSAID	What advocacy services were offered? <input type="checkbox"/> Chaplain/Spiritual Support <input type="checkbox"/> Victim Advocate <input type="checkbox"/> SARC <input type="checkbox"/> DoD Safe Helpline <input checked="" type="checkbox"/>		
Was entry made into DSAID within 48-hours of initial report (96-hours if deployed)? <input type="radio"/> Yes <input type="radio"/> No	Select any circumstances that adversely affected the command's ability to address the victim's needs.		
Date of next CMG			
Did the victim accept SAPR services? <input type="radio"/> Yes <input type="radio"/> No			
Was victim provided with information regarding correction of military records?			



## ***President's Sexual Assault Prevention and Response Policy Statement***

Sexual assault is a crime that is not tolerated in the Marine Corps. **Sexual assault is not restricted to any gender, race, or age, and it tears apart the fabric of our core values of "Honor, Courage and Commitment," while causing irreparable harm to our lifeblood: our people.**

The Department of Defense definition of sexual assault is very clear, describing sexual assault as "intentional sexual contact, characterized by the use of force, threats, intimidation, or abuse of authority, or when the victim does not or cannot consent." Sexual assault can occur without regard to gender, spousal relations, or age of the victim. All service-members, civilians, and staff have an obligation to speak out against sexual assault in order to eliminate a crime that opposes everything that we stand for.



Sexual assault has a devastating effect on its victims. Sexual Assault Prevention and Response Victim Advocates (SAPR VAs), the Sexual Assault Response Coordinator (SARC), and Chaplains are valuable resources for support, and will provide confidentiality and help victims in the reporting process (unrestricted or restricted). All victims will have full access to counseling and medical services, regardless of which reporting option they choose. Victims of sexual assault are urged to report the incident to ensure they receive the best possible care. Victims will be treated with sensitivity, decency, dignity, and respect.

Sexual assault not only affects the victim, but it also affects the unit's work environment, friends, and family members. **Our greatest asset in combating sexual assault is decisive and engaged leadership at every level, and vigilance against behaviors that can lead to sexual assault.** It is everyone's responsibility to look out for each other; we cannot be a bystander. In order to sustain a climate of dignity and mutual respect, everyone within Marine Corps University must challenge and stop those who use inappropriate language, vulgarity, innuendo, and any type of behavior – spoken or acted – that can contribute to a degraded climate in which bad things are more likely to happen.

If you or someone you know needs immediate assistance involving sexual assault, please call the 24/7 Sexual Assault Support Line at 703-432-9999, contact the Marine Corps University Sexual Assault Response Coordinator, Major Christopher Morton at 571-320-4936 or [Christopher.Morton@usmcu.edu](mailto:Christopher.Morton@usmcu.edu), or the Installation Sexual Assault Response Coordinator at 703-784-3557.

W. J. BOWERS

Brigadier General, U.S. Marine Corps  
Commanding General, Education Command  
President, Marine Corps University



- o Provide copy to S3 for MCTFS/MCTIMS input.
- o Provide copy to Command SARC.

SAPR VA: \_\_\_\_\_

Date: \_\_\_\_\_

Unit: \_\_\_\_\_

**“TAKE A STAND” for NCOs (code: SB)**

	PRINT RANK & NAME	EDIPI	SIGNATURE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			

- Provide copy to S3 for MCTFS/MCTIMS input.
- Provide copy to Command SARC.

SAPR VA: \_\_\_\_\_

Date: \_\_\_\_\_

Unit: \_\_\_\_\_

**“PRE-DEPLOYMENT TRAINING” for all ranks (code: AT)**

	PRINT RANK & NAME	EDIPI	SIGNATURE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			

DIRECTIVE NO.

1752.1

DIRECTIVE TITLE (OR SHORT TITLE)

SOP EDCOM SAPP

J F M A M J J A S O N D

DATE PROMULGATED

13 FEB 2019

PROMULGATED BY

SARC

DISTRIBUTION

A

CLASSIFICATION

VNCLASS.

DIRECTIVE REVIEW NAVMC 10974 (REV. 8-97) (EF) SN: 0109-LF-069-0400

(5215)

In accordance with current edition of MCO P5600.31, this directive has been reviewed for necessity, current applicability, and to assure consonance with existing law and with national and Department of Defense policy, by:

DIRECTIVE NUMBER	DATE REVIEWED	CANCELLED	CANCELLED BY	REMARKS (New, Revision, Change)	SIGNATURE OF REVIEWING OFFICER
1752.1	13 FEB 2019			NEW	
1752.1	13 FEB 2020			No change	Aycar Pulliam
1752.1	1 DEC 2021			Revision	MAJ Kinney

DIRECTIVE NO.

DATE CANCELLED

J F M A M J J A S O N D