**LETTER HEAD**

**IN REPLY REFER TO:**

 1524

From: (Rank) (Name) [DODID]/XXXX USMC

To: President, Marine Corps University/Commanding General, Education Command

Via: (1) [Chain of command up to at least the first general officer]

 (2) etc.

Subj: COMMANDANT OF THE MARINE CORPS DOCTOR OF PHILOSOPY (PHD) STRATEGIST PROGRAM (CMCSP) APPLICATION

Ref: (a) MARADMIN XXX/16

Encl: (1) Narrative Biography

 (2) Personal Data Sheet

 (3) Duty Assignments

 (4) Statement of Purpose

 (5) List of post-secondary education

 (6) Transcripts (all post-secondary education)

 (7) Graduate Record Examination (GRE) Report of Scores

 (8) Letters of Recommendation

 (9) Release of Information Form

1. Per the reference, I request to be considered for the CMCSP.

2. If selected and admitted into the CMCSP, I agree not to tender resignation or request separation while participating in the program. I understand and agree to remain on active duty after completion of academic course work for a period of six years, and understand and agree that should I not complete the course work, I will incur a three (3) month service obligation for each month or part thereof of course work. This obligated service will run concurrently with any pre-existing obligation.

 I. M. NAME

NARRATIVE BIOGRAPHY (may include a “command style” photo, if desired)

 Enclosure (1)

PERSONAL DATA [*FILL IN APPROPRIATE DATA*]

NAME: JOE H. MARINE

DATE FIRST ACCEPTED COMMISSION: 11 MAY 1971

CURRENT PAYGRADE: 03E

DATE OF RANK: 11 MAY 1981

SELECTED PAYGRADE: 04

PMOS: 7562

COMISSIONING SOURCE: PLC

LANGUAGE/DLPT SCORE [IF ANY]: GERMAN 2/2/2

GRE TEST DATE: 27 FEB 2015

GRE VERBAL: 158

GRE QUANTITATIVE: 162

GRE ANALYTICAL: 147

COLLGE GPA: 3.2

INDICATOR OF MERIT\*\*: CUM LAUDE / 1 OF 200

UNDERGRADUATE COLLEGE/UNIVERSITY: U. OF HARD KNOCKS

COURSE OF STUDY / DEGREE: IRREGULAR WARFARE / B.A.

GRADUATE COLLEGE/UNIVERSITY: MASTER’S OF XYZ

INDICATOR OF MERIT\*\*: WITH HONORS / 4.0

\*\* List applicable “Latin Honors,” class standing or other institution-appropriate indicator of merit.

Enclosure (2)

# DUTY ASSIGNMENTS SINCE COMMISSIONING

DATES (MO/YR START WITH YOUR POSITION, SHIP OR STATION,

FIRST DUTY STATION) LOCATION

Enclosure (3)

STATEMENT OF PURPOSE

(Maximum of two pages)

\*Audience is the admissions committee of the PhD program to which you intend to apply.

Enclosure (4)

# LIST OF POST-SECONDARY EDUCATION

(Institution, date(s), course of study, degree earned, if any)

Enclosure (5)

# RELEASE OF INFORMATION FORM

I hereby authorize Headquarters, USMC, Manpower & Reserve Affairs Division to release copies of my Fitness Reports to the President, Marine Corps University and staff and to the Officer Assignment Branch, MMOA-3 and to others who may require them in connection with my application for the Commandant of the Marine Corps Philosophy (PhD) Strategist Program (CMCSP).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE

This statement is provided in compliance with the provisions of the Privacy Act of 1974 (5 U.S.C.552A).

“By agreeing to be considered for the Commandant of the Marine Corps Doctor of Philosophy (PhD) Strategist Program (CMCSP), you indicate your intention to have biographic information, fitness reports, and photographs seen by the designated members of the CMCSP selection panel and others who may require this information. Such information will be kept and used as provided for in the Privacy Act.”

Enclosure (9)