COLLEGE OF ENLISTED MILITARY EDUCATION (CEME) COMMAND SCREENING CHECKLIST (ACADEMY ONLINE SEMINARS ONLY)

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. § 5041, Headquarters U.S. Marine Corps, and E.O. 9397 (EDIPI)

PRINCIPAL PURPOSE: Information is obtained to identify personnel who are assigned as students in a College of Enlisted Military Education Academy Online Seminar. Collected information will be maintained in MarineNet.

ROUTINE USE: Information collected on this form may be shared outside the DoD for those specific purposes and listed organizations identified as DoD Blanket Routine Uses at http://dpcld.defense.gov/Privacy/SORNsIndex/Blanket-Routine-Uses/.

RETENTION: Automated MarineNet records are retained permanently.

DISCLOSURE: Providing information on this form is voluntary. Failure on your part, however, to answer all questions or any misrepresentation (by omission, concealment, or by misleading, false, or partial answers) may serve as a basis for denied assignment to a CEME-led Online Seminar.

Purpose: To ensure Marines attending a CEME-led Online Seminar have the technical capacity to complete an online seminar and have the command's consent to participate in the seminar.

Submission Instructions: Completed CEME Command Screening Checklists (Academy Online Seminars Only) will emailed to a regional Staff NCO Academy. Checklists will be destroyed upon completion of the seminar. Directions to email the form are located at https://www.usmcu.edu/CEME/onlineseminarinformation. **If completing by hand, ensure writing is legible.**

Name (Last, First, MI):	**Rank & MOS:**	**DOR:**
EDIPI:	**MarineNet User Name:**	**Unit:**
Seminar Enrolling In:	◯ **Sergeants School** ◯ **Career School**	◯ **Advanced School**
Student Cell Number:	**Student Email Address:**	
Unit POC Name, Email, & Phone Number:		

	Prerequisites	Yes	No	N/A	Remarks
1.	Is the student a member of the active component?	◯	◯	◯	
2.	Is the student expected to be "In" or "Above" Zone for the next Selection Board?	◯	◯	◯	
3.	Has the student successfully completed the prerequisite online distance education program (Sgt – EPME5000AA / SSgt – EPME6000AA / GySgt – EPME7000AA)?	◯	◯	◯	
4.	Does the student have a computer and internet access?	◯	◯	◯	
5.	Does the student meet height/weight standards per the MCO 6110.3_?	◯	◯	◯	
6.	Is the student assigned to a body composition program or military appearance program?	◯	◯	◯	
7.	Has the student passed the most recent PFT and CFT?	◯	◯	◯	
8.	Are there any existing family or financial hardships that would preclude this student from completing the seminar?	◯	◯	◯	

Note for Questions 1-8: Answering any of these questions as "No" disqualifies students attend a CEME-led Academy Online Seminar. **Attach MarineNet completion certificate to this checklist.**
Note for Question 5: Students exempt from weight and body fat limits by virtue of scoring 285 and higher on both the PFT and CFT are considered as having met height/weight standards per MCO 6110.3_

Endorsement

Required Endorsements: The unit sergeant major/senior enlisted advisor (SEA), and first O-5 commander or above in the prospective student's chain of command must endorse this command screening checklist.

Approved	Disapproved	Title	Print Name	Signature	Contact #	Date
◯	◯	SgtMaj/SEA				
◯	◯	CO (O-5 or above)				

This form is only valid for CEME-led online seminars through 30 Sept 2021.

FOR OFFICIAL USE ONLY
Privacy sensitive when filled

Clear Form