

Welcome to the Quantico Staff Noncommissioned Officer Academy, First Sergeant and Master Sergeant Regional Seminar being held 15-19 November 2021.

In order to satisfy this PME requirement, Marines must be present for every period of instruction/brief. All Marines will be present at Building 3077 (Conde Hall) on Monday, 15 November between 0630 and 0730 for check-in. On Friday, 19 November, the seminar will conclude at 1200. Therefore, it is important that departure flights are not scheduled before 1600. Marines who are required to leave early will not receive a completion certificate.

****Parking is limited in the Marine Corps University complex. Your options will be the parking garage located to the north of Conde Hall or the parking lot located to the south.****

Reservations for lodging can be made at the Crossroads Inn (703)630-4444 or Liversedge Hall (703)784-3149. In order to receive a statement of non-availability, you must contact Liversedge Hall **PRIOR** to departing your parent command. Once you arrive you must bring a copy of your orders to Liversedge Hall and they will give you a printed statement of non-availability for your DTS substantiating documentation.

Due to COVID-19 mitigation for attending participants, the professional dinner/social will not be executed. Therefore, the previously requested non-refundable fee of \$10 (cash only) will **NOT** be collected upon check-in.

The MCCUU is the UOD Monday through Thursday and Service "B" on Friday. There is no need to bring professional dress or "green on green" PT gear for this seminar.

Please fill out the highlighted areas of the attachment titled Check-in Sheet and bring this and your original orders to the academy for check-in. If you are stationed within the local area of MCB Quantico, please bring unfunded orders or PTAD orders directing you to a local school with your check-in sheet.

On Thursday, 18 November you will receive a MCPP review followed by a problem set in which your designated working group will assess and provide a solution. Review MCDP-5 (Planning). Additionally, ensure you are familiar with the attachment titled Point Paper. To satisfy completion for this seminar, on Friday, 19 November you along with your designated working group will present and turn-in a point paper which will be forwarded to the Office of the Sergeant Major of the Marine Corps.

If you have any further questions or have travel issues, contact SSgt Agregado, JohnBrent M. at (703)784-5793, or MGySgt Melendez, Julio R. at (703)784-3138. If you are unable to reach these Marines, please feel free to contact me at (703)784-3138.

Semper Fidelis,
SgtMaj Troy A. Nicks
Director
Staff Noncommissioned Academy Quantico