

Articulation Agreements

Functional Lead: Provost

Division: Academic Affairs

Responsible Office: Academic Support Division

1. Purpose. Establish the process for Marine Corps University (MCU) to review and approve articulation agreements with other accredited institutions whereby those institutions accept MCU units, courses, or programs for credit for their degree programs.

2. Background. The implementation of an articulation policy supports students' endeavors to complete a degree or certificate program with receiving institutions. MCU encourages this process while continuing to sustain the commitment to academic quality and integrity. MCU does not accept transfer or articulated credits from any other institution.

3. Policy

a. All articulation agreements MCU enters will be with institutions the institutional accrediting agency of the Department of Education accredits.

b. -Components of articulation agreements include, but are not limited to, participating institutions; clear illustration of expected credits; course/curriculum equivalencies; effective date; agreement length; points of contact from both institutions; and signatories.

c. Approval. The Provost or the President, MCU/Commanding General, Education Command (CG, EDCOM) will approve all agreements MCU enters.

d. Signatory. President MCU/CG EDCOM, his/her designee, or the Provost is the signatory for MCU.

e. Lifecycle

(1) Review. All agreements will be reviewed, at minimum, every five years.

(2) Termination. Upon expiration of agreement, no more than five years from effective date, or notification by President, MCU/CG, EDCOM; whichever, takes place sooner.

4. Procedures

a. Development of new articulation agreements

(1) Program directors interested in articulation agreements with similar external institutions, will develop the proposed agreement in accordance with this policy, staff with the Staff Judge Advocate (SJA) and the G-1 for legal sufficiency and format, and route to the Provost for review via Academic Support Division.

(2) External requests by institutions interested in articulating MCU courses will be referred to the appropriate MCU program director for assessment of viability and development of the proposed agreement.

(3) A copy of the agreement is maintained in the registrar's office.

b. Review of existing articulation agreements

(1) Existing agreements not reviewed in five years will be reviewed by the responsible office.

(2) Existing agreements do not require designated signature authority to re-sign them until renewal.

c. Cancellation. President, MCU reserves the right to cancel an existing agreement if significant, negative action occurs concerning the accreditation status of the articulating institution or if continued collaboration with the institution would bring discredit to the Marine Corps.

d. Exceptions to policy. President, MCU has authority to waive the requirements above on a case-by-case basis (e.g. agreement for a term longer than five years).

e. Transparency

(1) Academic Support Division will inform all parties of the approval, disapproval, or cancellation of an agreement.

(2) A consolidated list of articulation agreements will be published to the MCU website.

Related Policies and Forms:

None

Promulgated: 2 May 2022

Reviewed: 12 Aug 2024

Revised: 12 Aug 2024